Call Meeting to Order
J. Sousa read the Acknowledgement Traditional Territory "I would like to acknowledge that as we are located on Treaty 6 territory, it is our obligation to respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of this land, whose presence continues to enrich our vibrant community, of which we are part."

Approval of Agenda dated January 17, 2020
The Chair’s Report to move to after New Business
Motion: It was moved by D. Hunter, seconded by I. Martyniak, that the agenda be approved. CARRIED

Approval of Minutes dated November 8, 2019
Motion: It was moved by R. Wimmer, seconded by D. Hunter, that the minutes be approved. CARRIED

Business Arising
Item 8.3: Change “strictly one cohort per year” to “normally one cohort per year”. The guidelines on ensuring the costs of running a cohort will need to be revised because of changes to tuition legislation.

Chair’s Report (presented by J. Sousa)
- Effective January 1, 2020, J. Sousa started his new role as Acting Chair and continues with his position as Graduate Coordinator. Both roles will end June 30, 2020.
- When needing to address conflicts arising because of the dual positions, the Associate Dean, Elaine Simmt, will be involved. If a decision made by the Graduate Coordinator is disputed, the person would normally go to the Department Chair. They will now be directed after speaking with the Acting Chair/Graduate Coordinator to Dr. Elaine Simmt.
- It is not the Acting Chair’s intention to diverge from both the Chair’s plans and approaches, but will support reasonable changes to practices.
- Last April 2019, J. Sousa consulted with the Secretary of GFC what needed to be considered at Department Council when the chair of department council has two roles. A Graduate Program Report will not normally be provided. Items from GAC and other graduate program considerations will be on the Agenda as Business Items. The Acting Chair will not introduce motions. When an item needs to be introduced by the Graduate Coordinator, another
member of council will take on the role of chairing Department Council for that item. Any concerns can be raised before or at department council.

- Relevant information related to the graduate program will be part of the Chair’s Report.

**DAC Meeting**

- A Holodomor (Genocide) display is in the library and upcoming lecture and engagement efforts for greater awareness in the Faculty of Education and University of Alberta.
- Associate Dean, Dr. Simmt will be presenting a report of the faculty review of the graduate programs to the Faculty Council later in the term.
- Faculty budget discussions continue to be fluid. There was consolidation of information from the Brown Bag Sessions from last term. More information is expected over the term.
- Course outlines were discussed and it was clarified that course content is owned by the faculty member, but the course outline belongs to the University.
- The dean asked chairs to explore the question: “What do we do that sets us apart?”

**Discussion included:**
- EDU 211 sets us apart from other universities
- Indigenous Education as a faculty should be aiming at looking important, higher learning, critical intellectual work and that is not happening. It is an area that our country needs.
- Our critical intellectual work, including our course offerings
- Our specialization areas
- Collaborating with other higher ed institutions
- Linking research expertise to teaching
- Valuing the diversity in research
- A member stated that the audience needs to be clarified by the dean.
- J. Sousa asked each specialization group to provide a 2-3 page document by March 2020 in preparation for the discussion at DAC.  
  **ACTION: Specialization Coordinators**
- A faculty member raised questions regarding EDU 211
  - It was clarified that EDU 211 is administered by the Department of Educational Policy Studies
  - EDU 211 is a Faculty course, and Undergraduate Student Services is responsible for the EDU courses
  - J. Sousa encouraged members to prepare questions to ask the Dean at the next DC and recommended members to meet as a small group for further discussion.
  - An update on the department’s role in administering the EDU 211 will be on the agenda for the February meeting of department council.

**Undergraduate Program Renewal**

- Faculty members in the department were thanked for their leadership and effort to ensure the work done in the department will have a more prominent place in the undergraduate program.
- The work will not be done by the end of February and B. Dunn will announce new deadlines.
- Changes to the undergraduate program will likely be proposed at the end of term.

**Course Scheduling/Workload**

- The dean requested chairs put a hold on course scheduling last term until there is a better understanding of what courses and sections will run.
- The workloads previously prepared by L. Prochner will be distributed next week, noting that final teaching assignments are pending as there may be some changes due to budget discussions.
6. New Business
Termination of the Adult Education Route. (presented by J. Sousa and N. Steinhauer)
Discussion included:
● No new students since 2002
● No resources if the program is terminated
● The termination is being directed by the provost’s office
● Does not eliminate existing EDAE courses, e.g. EDAE 445

MOTION: Move to terminate the Admission/Transfer of the Bachelor of Education (BEd), Adult Education program in the Department of Educational Policy Studies in the Faculty of Education.
The motion was moved by J. Sousa, read and seconded by N. Steinhauer
9 - Against, 7 - Abstained
MOTION NOT CARRIED

7A. Information Items
Undergraduate Studies Coordinator Report (presented by N. Steinhauer)
● Field Experiences Policy Advisory Committee - The budget has not been released and there are concerns that the cuts will be severe.
● Associate Chair Meeting - There were concerns brought forward that the issue has not been widely discussed. As a result, a proposal has been put forward so that data can be collected from different groups on professionalism.

7B. EPSGSA Report (presented by C. Karsgaard)
● Students can send their work for delegated bulletin board wall displays on the 7th Floor Ed North to epsgsa@ualberta.ca
● EPSGSA thanked C. Mosimann for assisting with the department webpage now including:
  - Graduate Student Profiles
    https://www.ualberta.ca/educational-policy-studies/people/students/graduate-student-profiles
  - Student Research and Awards
    https://www.ualberta.ca/educational-policy-studies/people/students/student-research-and-awards/2019-2020-award-recipients
● Upcoming events for academic, students and faculty
  - Bowling Night - Feb. 7, 2020
  - Valentine’s Day - Feb. 13, 2020
● Upcoming events, meetings and workshops for students
  - Writing Groups with D. Hunter - Tuesdays, Jan. 21-Mar 24, 2020 (except Feb 18)
  - Scholarship Workshop with J. Sousa - TBD
  - Winter Orientation - Jan. 14, 2020
  - APA Workshop - Jan. 27, 2020
  - EPSGSA Open Meetings - Jan. 31, 2020
● Students can apply for the EPS Graduate Students Scholarly Conference Travel Award competition. Recipients can receive one award once per program.
● Congress 2021: University of Alberta tao host largest academic gathering in Canada - May 29-June 4, 2021
● Students are having lunch together on Fridays, 12:00-1:00 pm in 7-129 Ed North

Adjournment
12:01 pm