M I N U T E S


Regrets: J. Kelly

1. Approval of Agenda
   J. da Costa requested that a discussion of the timetable committee be added to item 10. It was moved by J. da Costa, seconded by D. Hunter, that the Agenda be approved. CARRIED

2. Approval of Minutes of Previous meeting
   It was moved by D. Lorenz, seconded by D. Hunter, that the amended Minutes of May 20 be approved. CARRIED

3. Business Arising - none

4. Chair’s Report
   D. Oberg (interim Chair) reported that:
   - EPS faculty, staff and students were thanked
   - DC members were introduced
   - Department admin restructuring is nearly complete
   - A consultant reviewed iSMSS structure and processes and a new program manager will be hired
   - Department physical space changes are underway & a tech audit/update is planned
   - DAC is reviewing revenue generation
   - LAC is available for exams
   - EPS governance and committees are being reviewed
   - Comments:
     - Sousa – were faculty consulted regarding admin changes
     - Oberg – consultations were between Chair, APO, Dean’s Office, NASA and HR
     - Weber-Pillwax – The standard procedure used in staff reductions is upsetting and not a human way to treat people

5. New Business

5.1 J. Sousa discussed the suspension of admission/transfer to the Faculty of Education’s Bachelor of Education (BEd), Adult Education route. It was moved by J. Sousa, seconded by T. Pillay, that
EDPS agrees that the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the suspension of admission/transfer to the Faculty of Education’s Bachelor of Education (BEd), Adult Education route.

CARRIED

5.2 Sustainability (M. Stewart-Harawira) – tabled to Oct. 21

6. Graduate Program Report and Notices
H. Kanuka discussed the rationale for changes as proposed in two motions.

6.1 It was moved by H. Kanuka, seconded by J. Anuik, that
…the department’s MEd application deadlines change from three to two: October 1 and March 1, with the March 1 deadline being for domestic applicants only. Application deadlines for cohort programs will be decided upon at the time the cohort program is being approved. CARRIED

6.2 It was moved by H. Kanuka, seconded by J. da Costa, that
…the department’s milestones to candidacy completion will be: 1) Courses (8 or more depending on admission criteria); 2) first draft of proposal, and 3) candidacy completion. CARRIED

6.3 Members discussed continuing the conversation from the GAC meeting (May, 2015), concern was expressed about the amount of overlap of subject areas in several of the department’s graduate programs.

7. Undergraduate Program Report and Notices
B. Stelmach presented the U/G Program report. Members discussed at length the notice of motion for UAAC regarding EDU 211 a pre/corequisite (instead of prerequisite) to EDEL 305. A number of concerns were expressed including the diminishment of EDU 211, programmatic nature of the change where UAAC is only to make calendar changes, effects upon when students will take this courses, etc. It was moved by D. Oberg, seconded by C. Weber-Pillwax, that
…in response to the notice of motion at UAAC to make EDU 211 a pre/corequisite to EDEL 305, EPS requests that the calendar change not proceed as set out but corequisite status be reserved for transfer and after degree students only. CARRIED

8. Library Report – tabled to Oct. 21

9. Educational Policy Studies Graduate Students’ Association – tabled to Oct. 21

10. Other
10.1 Suspension of Timetable Committee (J. da Costa) – tabled to Oct. 21

11. Announcements
11.1 Congratulations to:
• Erica Smith who received a J. Gordon Kaplan Graduate Student Award
• Curtis Riep who received a SSHRC Joseph-Armand Bombardier Canada graduate Scholarship and the President’s Doctoral Prize of Distinction
• Shadi Mehrabi and Thashika Pillay who each received the Khorshed Chandra Award in Women’s Education
• Norma Dunning, who received the William A. Fuller Memorial Graduate Scholarship
• Ruiwen Ma who received the Brook Graduate Award
Recent graduate Dr. Dan Cui was awarded a SSHRC post doctoral fellowship to be taken up primarily at the University of California Berkley and secondly at UBC.

11.2 Dr Donna Chovanec will be honoured by the Edmonton Literacy Coalition as their 2015 Literacy Champion at their event on September 23rd at City Hall.

Meeting adjourned at 12:20 PM. The next Department Council Meeting will be October 21, 2015.
DEPARTMENT OF EDUCATIONAL POLICY STUDIES

Department Council Oct. 21, 2015

MINUTES


Regrets: M. Stewart-Harawira, K. Koch, M. Hawks

12. Approval of Agenda
   It was moved by A. Da Costa, seconded by B. Stelmach, that the Agenda be approved. CARRIED

13. Approval of Minutes of Previous meeting
   It was moved by S. Carr-Stewart, seconded by J. da Costa, that the Minutes of Sept. 16 be approved. CARRIED

14. Business Arising – none

15. Library Report – Sept. report previously circulated, K. Koch not available

16. Educational Policy Studies Graduate Students’ Association – EPSGSA is currently arranging Faculty meet & Greet sessions

17. Other
   17.1 Suspension of Timetable Committee - J. da Costa noted that the Timetable Committee was previously suspended only for the 2014-15 academic year and should either be reconstituted or suspended for another year. S. White to seek committee volunteers in order to assess the interest in operating this committee

18. Graduate Program Report and Notices
   18.1 It was moved by H. Kanuka, seconded by J. Anuik, … that the department’s postgraduate diploma continue to not be open to new admissions but that it become an option which doctoral students in either the PhD or EdD can chose to transfer into if deemed advantageous to the student. CARRIED

   18.2 GAC information items:
       - MEd admissions deadline October 1
       - GAAC will commence an effort to better promote research
       - EDAL is piloting the use of curriculum mapping software to identify overlaps
       - Paper-based thesis guideline being developed

19. Undergraduate Program Report and Notices
   B. Stelmach provided a review of UAAC (terms of reference attached) and noted that the Electives committee is now meeting and will conclude in Feb. 2016
20. Chair’s Report
D. Oberg (interim Chair) reported that:
- EPS is developing an online version of EDPS 581 for Spring 2016, D. Hunter & S. Carr-Stewart are working on a shared version of EDPS 581 for Winter 2016, faculty are encouraged to develop innovative delivery formats for core courses
- Chairs Council Executive discussed changes to labour laws as they will impact UofA, forthcoming discussion paper for the Strategic Plan, and plans for the Aboriginal House of Learning
- DAC discussed Privacy & Security training, grad programs, and Nov 19 research grant celebration
- EPS Summer Institute conference and course (EDPS 595) will be in 2016 led by S. Carr-Stewart and B. Stelmach
- CGCER conference is Nov 5-7

21. New Business - none

22. Announcements
22.1 Members noted that while overhead projectors are not needed, the carts with extension cords are very useful in classrooms
22.2 Faculty advised that a standing desk, formerly used by D. Chovanec, is available
22.3 A faculty photo session will immediately follow this meeting
22.4 Congratulations to:
   Girmaw Akalu, who received the M.E. Lazerte Memorial Graduate Scholarship
   Anastasia Kulpa, who received the Stephen and Lynn Mandel Graduate Scholarship in Sexual and Gender Minority Studies

Meeting adjourned at 11:30 AM. The next Department Council Meeting will be November 18, 2015.
DEPARTMENT OF EDUCATIONAL POLICY STUDIES

Department Council Nov. 18, 2015

MINUTES


23. Approval of Agenda
   It was moved by J. da Costa, seconded by B. Stelmach, that the Agenda be approved. CARRIED

24. Approval of Minutes of Previous meeting
   It was moved by K. Wells, seconded by J. da Costa, that the Minutes of Oct. 21 be approved. CARRIED

25. Business Arising – One member volunteered to sit on the timetable committee

26. New Business – H. Kanuka presented a professional development session regarding course outlines
   • It is necessary for course outlines to follow UAPPOL requirements  
   • Information provided to members (to be followed by emailed package) regarding outline components, assessment, objectives, academic freedom, etc.  
   • EPS should develop a grading policy and then run professional development sessions

27. Chair’s Report - D. Oberg (interim Chair) reported that:
   • D. Oberg discussed the President’s initiatives  
   • R. Foster will retire effective Dec. 31, 2015

28. Graduate Program Report and Notices - H. Kanuka noted that:
   • GAAC discussed candidacy procedures

29. Undergraduate Program Report and Notices – B. Stelmach discussed:
   29.1 Education Electives Working Group met on November 10, 2015. The homework for that meeting was to review assigned Program Curriculum Component Purposes and Descriptions and cross-reference with assigned mandatory courses’ objectives.
   29.2 Program Components:
      a) Aboriginal/Indigenous Knowledge Systems, Histories, Contemporary Developments in Education
      b) Assessment & Evaluation
      c) Contexts of Professional Practice
      d) Critical Digital and Information Literacies
      e) Developing Language and Literacy Across the Curriculum
      f) Field Experience
g) Human Development: Theories and Practices
h) Introductory Overview
i) Learning, Motivation and Instruction: Theories and Practices
j) Special Education: Theories, Policies, and Practices
k) Synthesis and Integration
l) Teacher Identity
m) Teaching and Learning with Subject Areas
n) Teaching Diverse Learners

29.3 Education Electives Ad Hoc Working Group:
a) Lynn McGarvey (Vice & Associate Dean/Academic)—Chair
b) Bill Dunn (Associate Dean, Teacher Education)
c) Jerine Pegg (Associate Chair, EDEL)
d) Janelle McFeetors (EDEL)
e) Tom Dust (EDSEC)
f) Elaine Simmt (EDSEC)
g) Lia Daniels (Associate Chair, EDPY)
h) George Buck (EDPY)
i) Lynette Schultz (EDPS)
j) Bonnie Stelmach (Associate Chair, EDPS)

29.4 Next Education Electives Working Group meeting: November 23, 2015
29.5 Next Undergraduate Academic Affairs Committee (UAAC) meeting: November 26, 2015

30. Library Report – report previously circulated, K. Koch not available

31. Educational Policy Studies Graduate Students’ Association – none

32. Other – EPS and faculty webpages should clearly indicate research interests and/or current projects

33. Announcements
33.1 Congratulations to:
Girmaw Akalu and Neda Asadi who will each receive the Dr. Bernal Walker Graduate Scholarship

Meeting adjourned at 11:15 AM. The next Department Council Meeting will be December 16, 2015.
34. Approval of Agenda
   It was moved by L. Shultz, seconded by J. da Costa, that the Agenda be approved.
   CARRIED

35. Approval of Minutes of Previous meeting
   It was moved by J. White, seconded by A. Da Costa, that the Minutes of Nov. 18 be
   approved.
   CARRIED

36. Business Arising - none

37. New Business
   37.1 K. Koch presented information regarding ERA and other library initiatives
       (presentation slides on file)

38. Graduate Program Report and Notices
   38.1 K. Wells presented information regarding assigning a permanent course number
       (EDPS 515) to the course previously offered as EDPS 501 Sexual and Gender
       Minorities in Education and Culture. It was decided to table this matter until the
       January meeting to allow members to review the documents.
   38.2 H. Kanuka discussed issues with a motion passed at DC on Dec. 17, 2014
       (regarding graduate supervisors/advisors) and introduced a revised motion. This
       was tabled to the January meeting to allow for members to review the motion.

39. Undergraduate Program Report and Notices
   B. Stelmach presented a summary of the work and conclusions of the Education
   Electives Working Group. She noted that the group is preparing a report for Faculty
   Council which recommends not designating elective slots to any specific department.
   Members discussed the need to revisit EPS electives to ensure they are current,
   relevant, and comprehensive.

40. Educational Policy Studies Graduate Students’ Association
    EPSGSA will present a report in January

41. Other - none

42. Chair’s Report – tabled to January
43. Announcements

43.1 Congratulations to:

- Valerie Fisher who received the Margaret ‘Presh’ Kates Aboriginal Doctoral Award in Education
- Girmaw Akalu who received the ME Lazerte Memorial Graduate Scholarship

44. Interim Dean Randy Wimmer discussed aspects of the Chair Selection process which is now underway.

Meeting adjourned at 3:00 PM. The next Department Council Meeting will be January 20, 2016.
DEPARTMENT OF EDUCATIONAL POLICY STUDIES

Department Council January 20, 2016

MINUTES


Regrets: D. Lorenz

45. Approval of Agenda
   Agenda amended with the addition of item 4.4 - ESA Information from Hanan Ali.
   It was moved by J. da Costa, seconded by E. Steinhauer, that the amended Agenda be approved. CARRIED

46. Approval of Minutes of Previous meeting
   It was moved by K. Wells, seconded by J. Anuik, that the Minutes of Dec. 9 be approved. CARRIED

47. Business Arising
   47.1 It was moved by H. Kanuka, seconded by J. Sousa …that every student admitted to and enrolled in one of the Department of Educational Policy Studies thesis-based graduate programs must, normally, have at least one supervisor or one committee representative from the department for the duration of his or her program CARRIED
   47.2 It was moved by K. Wells, seconded by J. Anuik … to approve the new course EDPS 515 - Sexual & Gender Minorities in Education & Culture as submitted CARRIED

48. New Business
   48.1 Isabela Varela and Scott Lingley presented information about services offered by The Education Faculty Communications Office
   48.2 D. Oberg welcomed Sosanya Jones (Fulbright scholar) to EPS
   48.3 S. Carpenter and D. Oberg discussed the April 16 EPS Research Day
   48.4 Hanan Ali from ESA discussed participation in the ESA and a grant project

49. Graduate Program Report and Notices
   49.1 H. Kanuka discussed the EdD programs and requested feedback. Comments included: EPS has pattern B for EdD, EdD may lack sufficient theoretical, social, philosophical component, need to ensure we don’t devalue EdD, members can refer to the academic white paper already circulated
   49.2 H. Kanuka discussed Capping Exercise guidelines and requested feedback. Comments included: there are several options for EDPS 900, could use learning portfolio, capping should reflect departmental expectations of Med, cannot restrict academic freedom to work individually with students
50. Undergraduate Program Report and Notices
50.1 B. Stelmach presented the Undergraduate Program Report as circulated
50.2 B. Stelmach and DC members discussed the UAAC Electives Committee report. Comments included: D. Kapoor email with discussion of this issue, the need for students to have contextual understanding and not just technical skills, U/G program lacks sufficient coverage of foundational content, aboriginal topics, social & critical theory which is addressed by EPS courses, need to resolve program issues through existing, separate mechanisms not this report, better to suggest concrete alternatives instead of rejecting report recommendations, time needed to coordinate with TQS and changes to legislation.

It was moved by M. Stewart-Harawira, seconded by T. Pillay, ...that EPS request that UAAC withdraw the Electives motion and institute a wider process of consultation.

CARRIED

50.3 It was moved by B. Stelmach, seconded by K. Wells, ...that EPS approves the calendar changes as submitted

CARRIED

51. Library Report
Hanna Pearce (attending in place of K. Koch) noted that she will be returning to employment in Rutherford Library, and that the Coutts Library will be offering a number of workshops (details available on website)

52. Educational Policy Studies Graduate Students’ Association
Rochelle Starr discussed events planned by EPSGSA

53. Chair’s Report
53.1 FEC is nearly done, thanks to Jorge Sousa
   • 1 planning day in September;
   • 2 days in Oct for sabbaticals and tenure and promotion cases;
   • 3 days in December for incrementation;
   • 2 days in January for reconsideration of appealable cases related to increments and tenure/promotion and for final ratification of FEC decisions.
53.2 Timetables for next Spring/Summer and for Fall/Winter now in draft form (thx – Stu and Specialization Coordinators) – staffing for Spr/Summer should be completed by late January; staffing for Fall/Winter will begin in March and continue on to the end of June.
53.3 Celebration of our graduate students at our Convocation Lunch at the Faculty Club (thanks – Heather, Joan, Danielle, Jeannette and Rebecca)
53.4 Revenue generation initiative - Vice-Dean Lynn McGarvey led the discussion on this at the December Faculty Council ... and recently at DAC. There is much uncertainty about rules and goals of revenue generation at U of A. Arts and Science plan to offer univ-prep courses, Extension already working as a cost recovery/revenue generation unit. EDUCATION: **Importance of selecting a few large projects and of selecting projects that are consistent with our values and mandates.

Unfortunately most certificate and diploma programs produce very little revenue and are very labour intensive;

Learning Assessment Centre designed as cost recovery but may be able to generate revenue from external clients (e.g., Fac of Sci, Rehab Med, Alberta Denturists)
53.5 Summer School in Leadership Excellence well underway (thx to Bonnie Stelmach and Sheila Carr-Stewart.

54. Announcements
54.1 Congratulations to Sara Carpenter who received a Faculty of Education Fall SAS Grant

The next EPS Department Council meeting will be February 24, 2016
Regrets: J. da Costa, J. Sousa, B. Stelmach

1. Approval of Agenda
   It was moved by J. Anuik, seconded by B. Maheu, that the Agenda be approved.  
   CARRIED

2. Approval of Minutes of Previous meeting
   It was moved by J. Anuik, seconded by E. Steinhauer, that the Minutes of Jan. 20 
   be approved.  
   CARRIED

3. Business Arising - none

4. New Business
   4.1 Members informed that there was a break-in to the Chair, Chairs PA offices, and 
      a student office, last weekend
   4.2 Members reminded to ensure computers are backed up, S. White to follow up 
      with Tech in Ed
   4.3 Discussion of UAAC issues (MSH) tabled to next DC meeting

5. Graduate Program Report and Notices - none

6. Undergraduate Program Report and Notices - none

7. Library Report
   K. Koch discussed library resources, workshops and other information; members 
   reminded that including a library block on eClass is helpful

8. Educational Policy Studies Graduate Students’ Association
   8.1 Rochelle Starr discussed a desire by EPSGSA to have a statement on their 
      webpage affirming the commitment by EPS toward the TRC calls to action; a 
      need for TRC training for grad students; a plan for TRC workshop; and a hope 
      that aspects of the TRC could be incorporated into the curriculum for EDPS 410.
   8.2 The EPSGSA AGM will be March 30 at 11:00 AM
   8.3 EPSGSA noted that racism in classrooms is a continuing issue which may be 
      addressed through workshops such as the previous “Respect in the Workplace” 
      sessions; the Chair noted that evidence of this as a continuing issue will need to 
      be provided
9. **Chair’s Report**

9.1 Information has been sent to faculty members regarding the hiring of a post-doctoral researcher, funded by the Dean’s Office.

10. **Announcements** - none

The next EPS Department Council meeting will be March 16, 2016.
DEPARTMENT OF EDUCATIONAL POLICY STUDIES

Department Council March 16, 2016

MINUTES


Regrets: D. Hunter, K. Koch

1. Approval of Agenda
   It was moved by J. Anuik, seconded by D. Lorenz, that the Agenda be approved. CARRIED

2. Approval of Minutes of Previous meeting
   R. Starr and M. Hawks noted some corrections to items 8.1 and 8.3.
   It was moved by R. Starr, seconded by M. Hawks, that the amended Minutes of Feb. 24 be approved. CARRIED

3. Business Arising
   3.1 D. Oberg reported that updates are being made to the EPS website to reflect the commitment to the TRC and presence on Treaty 6 land
   3.2 Attendance was poor at previous at “Respect in Workplace” workshop, similar workshops cannot be mandatory and there are no plans for further workshops
   3.3 In revising EPS course we are sensitive to inclusion of FNMI content but courses must align with other offerings, curriculum mapping has been done in some areas and will continue
   Members engaged in a discussion regarding course content reviews. Comments included: need for ongoing review of elective offerings although these are not necessarily out of date; indigenous education should be part of specific courses and throughout the programs; we need to determine whether EDEL requires 3 or 6 credits in indigenous courses; aboriginal content discussions attract contention and tension but TQS requires addressing these issues
   3.4 Members discussed allegations of racism in EPS as put forward by EPSGSA in Feb 2016 and on a previous occasion. Comments included: incidents of racism should be reported and investigated as such allegations harm the department; members reminded that racism exists as a society-wide phenomenon but this should not be confused with specific internal incidents; EPS must ensure that racism does not get normalized within the department and past workshops demonstrate that it is an issue; we need to be aware of our biases but also recognize positive intentions; some students feel there is a discourse of denial and fear coming forward with allegations; it is not always appropriate to demand proof before dealing with an issue; the climate is hostile and we need to repair trust

4. New Business
4.1 J. Anuik and B. Maheu presented a memorial tribute to Bev Preston

5. Graduate Program Report and Notices
5.1 **Motion #1:** H. Kanuka moved, seconded by J. Sousa, …that milestone #2 (first draft of proposal) outlined in Department Council’s policy entitled Doctoral program requirements and milestones be removed CARRIED

5.2 **Motion #2:** H. Kanuka moved, seconded by J. Anuik …that up to 8 doctoral students be admitted for 2016 CARRIED

6. Undergraduate Program Report and Notices
6.1 B. Stelmach presented the U/G Program Report including the notice of motion for EDEL 470

6.2 **Motion #3:** J. da Costa moved, seconded by B. Stelmach, …that EPS approve the offering of EDPS 401 ‘Organizing for Learning: Linking Theory to Practice – Intermediate’ CARRIED

Members noted that there has been limited time to review this course material since it is planned for Spring 2016 and it is of some concern that the FNMI component has been developed without input from IPE

6.3 **Motion #4:** B. Stelmach moved, seconded by J. Anuik, …that EPS approve the offering of EDPS 401 ‘Parent/Caregiver Participation in Schooling’ CARRIED

6.4 **Motion #5:** J. da Costa moved, seconded by B. Stelmach, …that EPS resurrect the Undergraduate Diploma in Educational Administration as an option for students only if their GPA is too low to enter master’s program CARRIED

6.5 Members discussed the defeat of the EPS ‘Education Electives’ motion at UAAC. Comments included: we should develop a comprehensive plan to deal with electives and present it to UAAC; no retreat is planned for this April but a special faculty meeting could be held; the proposal to have one elective slot reserved for EPS was not dealt with at UAAC

7. Library Report
K. Koch sent regrets but asked that the department be aware of the Images of research competition, grad students are encouraged to enter

8. Educational Policy Studies Graduate Students’ Association
8.1 Rochelle Starr advised that work on the TRC calls to action is continuing; Leroy Littlebear will be attending EPS soon; a student survey regarding racism is planned; the EPSGSA AGM will be March 30 at 11:00 AM

9. Chair’s Report
9.1 Members reminded about the ethical uses of technology, especially with electronic communications, and to follow Gmail ethical standards where they are not superseded by UofA standards

9.2 Med cohorts are under development for EPSB and Maskwacis College
10. Announcements

10.1 Congratulations to these students for receiving Indigenous Graduate Awards:
Karen Pheasant-Neganigwane, Rochelle Starr, Norma Dunning, Christine Martineau, Tibetha Kemble, Anna-Leah King, Tiffany Prete, Eileen Clearsky, Sarah Cortez, Krista McFadyen, Janine Laboucan, Kelsey Reed, Harley Courtoreille

10.2 Congratulations to these students for receiving Graduate Student Scholarly Conference Fund awards:
Danielle Lorenz, Karen Pheasant-Neganigwane, Candy Khan

10.3 Congratulations to these students for receiving Special Awards to Attend Congress:
Elizabeth Vergis, Michelle Lavoie, Li Mao, Erika Smith
Michelle Hawks, Terri Schindel, Pamela Timanson, Deborah Hicks

Next Department Council Meeting will be April 27, 2016.

Regrets: A. Da Costa, D. Hunter, S. White, Katherine Koch, K. Pashby

Before the meeting started, D. Oberg thanked Sosanya Jones, the department’s post-doc fellow, for her visit to the department. Sosanya Jones’ last day in the department will be April 29, 2016.

1. Approval of Agenda
   It was moved by K. Wells, seconded by E. Steinhauer, that the Agenda be approved.
   CARRIED

2. Approval of Minutes of Previous Meeting
   D. Oberg indicated the J. Kelly asked that a correction be made to the minutes in 3.2. The “Respect in Workplace” workshop title should be replaced with “Working Respectfully in an Academic Environment GFC44 workshop”.
   J. da Costa that there was no ‘action’ referred to concerning the 3.4 item in the minutes.
   D. Oberg indicated that at this time she was not prepared to take this further, but that it was something the new interim Chair and interim Graduate Coordinator for next year should start to address.
   It was moved by J. Sousa, seconded by J. da Costa, that the amended Minutes of March 16, 2016 be approved.
   CARRIED

3. Business Arising
   None

4. New Business
   4.1 Unethical and illegal uses of digital communication
   D. Oberg talked about an undergraduate course that students took in the Faculty of Education concerning ethics in connection with technology. She spoke about the information outlined on the Apps@Ualberta Google email page for the U of A that references the actions that need to be taken if a person finds themselves accessing emails, etc. that is not their own.
   She also referred the council to the Privacy & Security Awareness section on the same page. She stressed that recording a private conversation was not a criminal offense but the distribution of it could be. Bystanders to the act of distribution can also be liable.
   T. Pillay informed the council that she was, in fact, recording the Department Council meeting. J. Sousa asked that, that this information be recorded in the Department Council minutes.

   4.2 Unsuccessful PDF search – process and follow-up
   D. Oberg informed the council that none of the PDF positions in the department had been successfully filled. The PDF Faculty positions were to be viewed as a faculty recruitment strategy for the department. PDF’s responsibility, while here, consists of: 20% Teaching, which is two courses per year; 60% Research and 20% Service.
The following is the ‘search’ schedule taken:
February 24 – email message sent out to academic staff asking if anyone was interested in being a supervisor for a PDF position.
March 15 – email sent out to academic staff indicating that it was still not ‘too late’ to submit their names as supervisor. At that time five people forwarded their names.
April 6 – review committee met to review the 23 faculty applications that had been received.
April 11 – the applicants were either applying for a Research PDF position, had not completed the doctorate by the date specified in the advertisement and/or was not a good fit. Therefore no one was nominated for the PDF position.

D. Oberg asked the council how they wished to proceed. She noted that TCI has a sufficient staff for their area, but the other three did not. Would it be wise to change the advertisement of the position to be more specific for the three specializations or to be more focused on a topic? Because some of the academic staff was unable to attend the council meeting today, D. Oberg will be sending out an email to the academic staff asking how they wished to proceed on this.

5. Undergraduate Program Report and Notices – B. Stelmach

5.1 Undergraduate Program Report

B. Stelmach presented the Undergraduate Program Report including the notice of motions from Secondary Education. She also confirmed that the Certificate 76.1.4 Teaching Students with Complex Communication Needs was a Post Baccalaureate certificate.

5.2 Motion #1: E. Steinhauer moved, seconded by J. Anuik...that EPS approve the creation of EDPS 415 ‘Sexuality, Gender and Culture in Education’ as a permanent course. CARRIED

6. Graduate Program Report and Notices – H. Kanuka

Because the first motion has several parts, they were voted on separately.

6.1 Main motion: Motion #2: H. Kanuka moved, seconded by J. Anuik...that the following wording be changed in the Transfer from a Course-based to a Thesis-based MEd Program guidelines.

A. H. Kanuka moved, seconded by J. Anuik...to change the wording of the first point (in the guidelines) to “...have completed a minimum of three courses, which would include EDPS 581, prior to applying...”

Before this motion proceeded....

J. Sousa moved, seconded by M. Stewart-Harawira...the motions pertaining to the Transfer from Course-based to a Thesis-based MEd Program guidelines, only apply to newly admitted Master’s students starting January 1, 2017. CARRIED

Original main motion... 1 opposed, 4 abstained CARRIED

B. H. Kanuka moved, seconded by J. Sousa...to change the wording in number 3 (in the guidelines) to “When all applicants have been received, the specialization groups will review each application; the specialization coordinator will make a recommendation to the graduate coordinator. CARRIED
C. H. Kanuka moved, seconded by J. da Costa...to change the wording in number 5 (in the guidelines) to “The supervisor must be approved by the Graduate Coordinator and/or Department Chair”.

Before this motion proceeded...

J. da Costa moved, seconded by J. Anuik...to add the wording “as the Dean’s designate” to the end of the proposed change of wording for number 5.

4 Opposed, 1 Abstained CARRIED

Original motion revised... to change the wording in number 5 (in the guidelines) to “The supervisor must be approved by the Graduate Coordinator and/or Department Chair as the Dean’s designate”.

4 Opposed, 2 Abstained CARRIED

For information:

J. White indicated that as of Fall 2011 FGSR had changed the fee structure for thesis-based students. This meant that the MEd course-based students were not always aware of this when applying to switch to the thesis-based route. Therefore two FGSR website links will be added to the Transfer guidelines to ensure that they have the opportunity to see this information prior to applying for admission (i.e., Graduate Fees and Minimum Units of Course Weight and registration requirements).

6.2 Motion #3: H. Kanuka moved, seconded by J. Sousa...that the application deadlines to transfer from a course-based to a thesis-based program change from April 30 and December 31 to June 30 and December 31. CARRIED

6.3 Motion #4: H. Kanuka moved, seconded by J. Sousa...that the June 30 deadline will allow students to transfer into the new program route in either September or January terms. The December 31 deadline will allow students to transfer into the new program route in May, July or September terms.

It was clarified that this motion pertains to the new application deadlines approved in 6.2 above. CARRIED

6.4 Motion #5: H. Kanuka moved, seconded by J. Sousa...that the department’s current doctoral entrance dates of May and July be eliminated. CARRIED


K. Koch was unable to attend the meeting but did ask that the council take a look at the Data Research Management website.

8. Educational Policy Studies Graduate Students’ Association

M. Hawks gave the following report on the activities of the association over the last month.

The EPSGSA had an excellent turnout for our AGM on March 30th. We are happy to say that we elected Rochelle Starr as President, Kelsey Reed as Vice President, and Benjamin Deng as
Treasurer. We will be holding elections in September to fill the Secretary position.

We would like to thank everyone who turned out for Dr. Leroy Little Bear, we had a great turnout for that event. Thank you especially to Dr. Sheila Carr-Stewart and Stu White for their support. And a special thank you to ATEP.

The EPSGSA requested clarification on the requirement that EDPS 410 instructors are required to have a B.Ed. and/or Alberta teaching experience.

Finally, as grad students we would like to stand in solidarity with students and if there are criminal charges being laid against students then there is concern around safety and applying for funding.

9. Chair’s Report – D. Oberg

D. Oberg responded to the query regarding EDPS 410, indicating that Canadian teaching experience is preferred for 410 instructors, but that this is not a requirement and that there will continue to be a mix of instructors for 410, faculty, sessionals and graduate students.

D. Oberg informed the council that the government’s budget gave the U of A an 2% increase, which could result in new staff hires across the faculty, but not sure how that will work out.

The search for the Dean of the Faculty of Education will proceed next year, and in fact there will be 6 Faculties across campus doing this.

Spring convocation for the Faculty of Education is on June 9 and all are encouraged to attend. J. Sousa informed council that he was the department’s representative on the convocation committee if anyone had any questions. Also encouraged all to attend, if possible.

Next year was the 75th Faculty of Education anniversary, and there could be a faculty retreat for all academic staff across the faculty to attend.

10. Announcements
Deferred to the next meeting

Next Department Council meeting will be May 18, 2016.
MAY 2016
There was no meeting in May