MINUTES
Department Council Meeting
DEPARTMENT OF EDUCATIONAL POLICY STUDIES
April 21, 2017, 10:00-12:00 pm, 7-152 Education North


Regrets: S. Carpenter, D. Da Costa, D. Kapoor, M. McKay, L. Shultz, R. Sockbeson, A. Sumaru, K. Wells, R. Wimmer, J. White

1. Approval of Agenda Dated April 17, 2017
Motion: It was moved by A. Da Costa, seconded by J. Kachur, that the Agenda be approve. CARRIED

2. Approval of Minutes dated March 17, 2017
Motion: It was moved by D. Lorenz, seconded by S. Carr-Stewart, that the March 17, 2017 minutes be approved. CARRIED

3. Business Arising
   Supervision of Graduate Students
   J. White keeps records of the number of MEd thesis-based, MEd course-base and Doctoral graduate students versus supervision. Currently there are 21 faculty members in the department and 185 graduate students. Thesis based students are considered 1 student but MEd course-based students are considered .1 each. Therefore if the ratio is 5 students per academic staff member, it could be 4 thesis-based students and 10 MEd course-based students to reach a total of 5.

   In April 2017 J. White did a staff/student ratio calculation and the average program advising/supervision ratio is approximately 3.95 – 4 students per academic staff.

4. New Business
   Green Space Certification for the office
   M. Stewart-Harawira provided information about the Green Space Certification. (Information attached to the minutes)

   Motion: It was moved by M. Stewart-Harawira, seconded by J. Sousa, that Educational Policy Studies Department will participate in Green Space certification. CARRIED

   The department will send one staff for training and I. Martyniak will fill out the application for the Bronze Green Space Certification.

   Policy for Department ListSers
   Discussion was on how to open the listservs to faculty members for open discussions.
The suggestion was for the faculty members in the department to use forums or Google Groups for open discussions instead of the Listserv. The forum should be used in a respectful way and managed by the faculty members in the department. Question: What is the Institutional Policy and the department policy around LisSers?

**Summary of April 13, 2017 Racist Graffiti Meeting**

L. Prochner provided a summary of the Racist Graffiti Meeting. From the discussion that followed it was decided:
- Keep the main doors to the graduate students offices open.
- Faculty list of who is teaching at night to know who is on the floor after 4:00pm and keep everyone safe.

**Motion:** It was moved by C. Weber-Pillwax, seconded by J. Sousa, that Educational Policy Studies seek a University Administration response that addresses and acknowledges the selective recognition and action of heightened threats to our community, particularly towards Indigenous women.

L. Prochner will be bring this motion to the Faculty of Education Dean’s attention.

5. **Educational Policy Studies Graduate Student's Association Report and Motion – R. Starr**

**Motion:** It was moved by R. Starr, seconded by D. Lorenz, that EPSGSA be kept informed and consulted on graduate student affairs. **CARRIED**

The EPSGSA new exec team for 2017-18:

- President - Benjamin Deng
- Vice President - Kelsey Reed
- Treasurer - Areej Alshammiry
- Secretary - Mary Pinkowski

It was requested that the student reps also be included in the upcoming scholarship and awards committee meeting.

The following student reps for that committee are:

- Allison Mason
- Misty Underwood
- Deepthi Sebastian
- Kelsey Reed
- Rochelle Starr

6. **Chair's Report – L. Prochner**

L. Prochner presented a report.

7. **Announcements**

None

Meeting adjourned 12:16pm.

Next Meeting: TBC